

OFFICE OF THE COMMANDANT 21ST A.P. (IR) BATTALION,
KATLICHERRA, HAILAKANDI.

TENDER NOTICE.

Sealed tender affixing non-refundable court fee stamp Rs. 8.25 (Rupees eight and twenty five paisa) only are hereby invited from the local registered firm /suppliers for supply of the following motor spare parts and works during the financial year 2018-19 under the terms and conditions stated below. The tender will be received in the office undersigned up to 2 P.M. 09/04/2018. The tender will open at 3 P.M. on the same day in presence of tenderers or their authorized representatives who may like to be present. In case the office remains closed, the tender will be opened on the next working day at same time and venue. The list of Motor spare parts and works may be collected from the office of the undersigned on any working day during office hours by submitting requesting writing under seal and signature.

TERMS AND CONDITIONS.

1. Tender without court fee stamp will not be accepted.
2. No tender will be received after the above schedule date and time.
3. The rate should be furnished against each item inclusive of all taxes which will be deducted from the supplier's bill and that will be deposited to the Govt. Treasury observing all formalities.
4. The tenders will have to submit the following documents along with the tender, failing which no tender will be accepted.
 - a. Attested copy of firm registration certificate.
 - b. Attested copy of GST clearance certificate.
 - c. Attested copy of income – tax clearance certificate.
 - d. Attested copy of PAN Card.
 - e. Attested copy of Trade Licence.
5. Tenderers must deposit Rs. 5000 (Rupees Five Thousand) only as earnest money in the form of call deposit pledged.
6. The earnest money of the un-successful tenderers will be released after acceptance of rate and earnest money of successful tenderers will be retained as security money. The security money will be forfeited to the Govt. in case the selected supplier / firm fail to supply as per indent.
7. The successful tenderer (s) will have to sign agreement with the undersigned.
8. The selected tenderers will be required to deliver the motor spare parts and works (job) in the office of the undersigned on receipt of the proper indent immediately. No delivery charge will be paid to the supplier / firm by the undersigned for delivery of the motor spare parts and works (job) in this office.
9. The selected tenderers will be bound to supply the motor spares parts and works at his quoted rates throughout the year and no representation whatsoever will be entertained for enhancement of rate subsequently.
10. Only the best quality Motor spare parts and works will be accepted. The approved supplier will be required to take back the rejected motor parts at his own cost.
11. Payment of bill will be made depending upon the availability of fund. No. extra charge will be entertained if the payment is delayed due to non – availability of fund.
12. Earnest money of the successful tenderer who will refuse to supply after final selection by the undersigned will be forfeited to the Govt.
13. The undersigned is not bound to accept the lowest rate and reserves the right to reject any or all the tenders without assigning any reason thereof.

Commandant,
21st A.P.(IR)Battalion,
Katlicherra, Hailakandi.