

OFFICE OF THE COMMANDANT, 21<sup>ST</sup> A.P. (IR) BATTALION,  
KATLICHERRA, HAILAKANDI.

TENDER NOTICE

Sealed tender affixing non-refundable court fee stamp of Rs. 8.25p (Rupees eight and twenty five paise) only are hereby invited from the registered firms supplier for supply of Computer Accessories of 21<sup>ST</sup> A.P. (IR) Battalion, Katlicherra under the terms and condition stated bellow. The tenders will be received in the office of the undersigned up to 2 P.M. on- 06-06-2018. The tender will be opened at 3 P.M. on the same day in presence of tenderers or their authorised representatives who may like to be present. In case the office remains closed, the tenders will be opened on the next working day at the same time and venue. The list of items may be collected from the office of the undersigned on any working day during office hours by submitting requisition in writing under seal & signature.


TERMS AND CONDITIONS

1. The rates should be quoted in figure and words.
2. The detailed specification of works may be seen in office of the undersigned during office hours.
3. The concerned contractor will have to submit following documents along with the tenders.
  - a) Attested copy of firm registration certificate.
  - b) Attested copy of GST/Assam Police Registration certificate.
  - c) Attested copy of PAN issued by the income tax authority.
  - d) Attested copy of VAT registration certificate/GRN issued by the sale tax authority.
4. Earnest money 2 % on the total value of tender in the form of call deposit/F.D. duly pledged in favour of the Commandant of 21<sup>ST</sup> A.P. (IR) Battalion, Katlicherra, Hailakandi.
5. The successful contractor will have to deposit 5% security money in the form of call deposit/F.D. which will be returnable after three months on the date of completion of the works.
6. The rates should be quoted inclusive of all taxes/VAT and such taxes/VAT will be deposited to the Govt. Treasury.
7. The undersigned reserves the right to accept or reject any or all quotation without assigning any reason thereof.
8. The earnest money of un-successful tenderers will be released after completion of tender process and earnest money of the successful tenderers will be retained as security money and the same will be returnable after 3 months on the date of completion of the work.
9. The sealed cover containing the tender should be super scribed the "TENDER FOR SUPPLY COMPUTER ACCESSORIES on the top of the envelope.
10. Only the best quality articles/materials will be accepted. The approved supplier will be required to take back the rejected articles at his own cost.
11. Tender must be written in ink or duly typed. Any correction in the tender should invariably be attested bear dated signature of the tenderers.
12. Payment of the bills will be made depending upon the availability of fund. No extra charge will be entertained if the payment is delayed due to non-availability of fund.
13. The undersigned is not bound to accept the lowest rate and a reserves the right to reject any or all the tenders without assigning any reason thereof.

Commandant  
21<sup>ST</sup> A.P. (IR) Battalion,  
Katlicherra, Hailakandi.

REQUIREMENT LIST OF COMPUTER ACCESSORIES OF 21<sup>ST</sup> AP (IR) BATTALION  
KATLICHERRA, HAILAKANDI.

SL NO.	NAME OF ARTICLES	QUANTITY
1.	CPU (HP)	10 Nos.
2.	Monitor (HP)	10 Nos.
3.	UPS. (HP)	10 Nos.
4.	Key Board (HP)	10 Nos.
5.	Laser Printer (HP)	10 Nos.
6.	Mouse (HP)	10 Nos.
7.	Computer Table.	10 Nos.
8.	Laser Printer Cartridge (HP)	50 Nos.

  
Commandant  
21<sup>ST</sup> A.P. (IR) Battalion,  
Katlicherra, Hailakandi.